

# ORDER FORM

TO SEND WITH YOUR DRAWINGS TO :  
Initiatives Fundraising  
23 King Street - Cambridge CB1 1AH

## PLEASE READ THE FOLLOWING PRIOR TO SENDING US YOUR ORDER.

- ▶ **Fill in all fields in capital letters preferably**, join this order form to your pack of drawings. Any missing items could delay your order.
- ▶ **Put your drawings in the order you want them to be printed** ie : the first one will be printed on the top left corner and the last will be placed on the bottom right corner.
- ▶ You can bundle together all your different artwork to make up your total with a minimum order of 15 per class / per artwork. The unit price of the placemats depends on how many you order in total.
- ▶ **Fill an order form per class and separate your orders (order form + drawings) in different envelopes.**

Allow 15 working days turnaround upon receipt of your complete order by us.

## YOUR STARTER PACK REFERENCE

Please give us the starter pack number your received when registering.

example : G10256

## DELIVERY ADDRESS

Home address  School address

Main Contact .....

School Name .....

Address : .....

Town : ..... Post code : .....

Phone : ..... Mobile : .....

E-mail : .....

## PAYMENT INFORMATION

- Cheque enclosed to cash after my event : ..... / ..... / 20.....(Six months maximum after your order.)
- Cheque enclosed to be cashed in 30 days after delivery
- By Transfer: Bank details: HSBC Sort Code-40-06-15. Account 71518038
- Please invoice us

Quantity	Price@VAT	Price@VAT	Profit*
50-149	£1.95	£2.34	£ 37.50
150-299	£1.65	£1.98	£ 187.50
300-499	£1.35	£1.62	£ 480
500 and more	£1.15	£1.38	£ 910

\*Net profit, after purchase with a retail price of £3 including £15 delivery fee. Schools will be able to claim VAT back

# PLACEMATS

Reference : 44070087

FITS

100 DRAWINGS



## QUANTITY ORDERED

- The minimum order will be 50 if you are creating one placemat only.
- The minimum order will be 15 if you are creating more than one placemat with **50 in total.**

## BORDER CHOICE :

Please tick the border of your choice :



Circle  Party  Monster  Pencil  Theatre  Animals



Red dots  Blue letters  A Mountain  Green spring  Orange spring  Xmas  
 B Sea

Other border : .....

More borders available on : [INITIATIVES-FUNDRAISING.CO.UK](http://INITIATIVES-FUNDRAISING.CO.UK)

## THE TEXT OF YOUR CHOICE :

To be printed on your placemats :

.....  
.....  
.....  
.....

0845 609 0206 / [hello@initiatives.com](mailto:hello@initiatives.com)  
[initiatives-fundraising.co.uk](http://initiatives-fundraising.co.uk)

Let us know if you have a special event or deadline : ...../...../20....

## NUMBER OF DRAWINGS SENT :

1 drawing per pupils - Watch out for absents.  
100 drawings maximum.